ST. HILDA'S BOYS' SCHOOL

OOTACAMUND - 643 004.
Phone : +91 423 2441129 / 423 2445553
E-mail : boyshildas@gmail.com

AFFIX
PHOTO

No.

APPLICATION FOR ADMISSION - ICSE BOARD

EMIS No. | | | | | | | | | | | | | | | | |

PLEASE USE CAPITAL LETTERS ONLY

1. Name of the Student (in Full) : .....
2. Date of Birth : ..... Blood Group : .....
3. Nationality : ..... Aadhar Card No. .....
4. Religion : .....
5. Community : | | **BC** | | **OBC** | | **MBC** | | **FC** | | **SC**
6. Boarder / Day Scholar : .....
7. Class and Year for which admission is required : .....
8. School last studied : .....
9. Class last studied : .....
10. Name of the Father / Guardian : .....
11. Name of the Mother : .....
12. Occupation of the Father (Specify) : .....
13. Occupation of the Mother (Specify) : .....
14. Permanent Address with Pincode : .....

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    .....
15. Tel. No. with STD Code : .....
16. Mobile No. : .....

PTO

17. E-mail ID : .....

18. Mother Tongue : .....

19. Non Vegetarian / Vegetarian : .....

20. Second Language : ☐ Tamil ☐ Hindi ☐ Malayalam

21. Third Language : ☐ Tamil ☐ Hindi

22. Relations in the School (mention Class / Year) : Past .....

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Present .....

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KINDLY SUBMIT ALONG WITH THE APPLICATION : 1. 2 Nos Passport Size Photos

2. Copy of Birth Certificate

3. Copy of Transfer Certificate

4. Copy of Aadhar Card

5. EMIS from old School

Two references (Give details with Contact No. & E-mail ID) :

1. .....

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2. .....

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I declare that the above information is accurate to the best of my knowledge.

REGISTRATION CARRIES NO GUARANTEE OF ADMISSION.

Date :

Signature of Parent

RULES AND REGULATIONS - BOARDERS

1. Students are required to report on time and leave only on the prescribed dates and time. Arriving late after the stipulated time and date of return following free week-ends and holidays will result in disciplinary action and a fine. Request for early leave and permission to return late after breaks will not be entertained except under exceptional/emergency circumstances. Such leave must be requested for at least a week in advance in writing. Only the Principal is authorized to grant such leave. All family functions, medical appointments, etc., must be arranged for only during scheduled breaks.
2. Boarders may go home for 'Free week-ends' which are marked on the school calendar. These are **optional**.
3. Students are expected to participate in all activities of the school. They are also expected to be obedient, courteous and co-operative.
4. Students are not allowed to use electrical gadgets in the dormitories.
5. Expensive articles such as cameras, gold ornaments and cash should not be brought to the school. If they are brought by the students it will be confiscated.
6. Please send only one bottle of any one permitted spread (500g at least) and enough supply of toiletries to last your son for at least one and a half months. Children have sufficient space in their lockers to store this.

   (a) Permitted Spreads: (any One)

   Fruit Jam, Cheese spread, Tomato sauce.

   (b) Do not send money and snacks. This is prohibited. The school will provide toiletry items like (Soap, Paste, Brush , Surf & Napkins etc.) which will be charged to their account. Any courier containing food items will be confiscated. This is to help us to control pest problems as well as prevent health issues.

   Also avoid sending toys, crayons, books etc. We have sufficient resources here to engage children.

   (c) Parents are requested not to send food or expensive gift items through parcels.

7. **Medicines:**
   (a) Kindly keep the School Nurse and Dorm Parent informed about any medication or treatment your child is undergoing
   (b) A number of parents are opting for dental treatments from their local doctors. Such treatments can be given by the School dentists – they are well qualified and experienced. A dental surgeon from Coimbatore also visits twice a month. **Permission for dentist visits will not be granted during term time.**
8. **Phone calls:**

   Usage of Mobile phone facility for Boarders from Std I to XII with the following terms and conditions:

   a) Only a simple basic mobile will be allowed which costs around Rs.1,000/-.
   b) Parents will deposit the mobile with the Dorm Parent on arrival.
   c) Only 2 numbers will be stored in the mobile, that of the parents.
   d) Only one call per week per child will be permitted.
   e) Only parents will call the child, children will not be allowed to make calls.
   f) The dorm parent on duty will check the number before the child is given the mobile to answer.
   g) Parents must call the mobile only on the given day and at that particular time.
   h) Parents who have two children may purchase a mobile for both so that you have adequate talking time with your children
   i) Please be patient when making Sunday calls. It may take a few minutes. Do not call through the school land line numbers as the Office is closed on Sundays and there is no one to attend the calls.
   j) As far as possible, we request you to confine all routine enquiries by phone to the Office timings i.e. Monday- Saturday from 9.00 a.m. – 4.30 p.m.

Week days : **Only for Birthday call from 4:00 p.m. to 4:30 p.m.**

Number : **0423-2441129**

Sundays : Junior Dorm Timings **(Std I- IV)** :(11:00 a.m. to 11:15 a.m.)

Senior Dorm : Timings **(Std V- XII)**– (2:00 p.m. to 2:15 p.m.)

k) If any discrepancy/misuse is noted/found out, this facility will be withdrawn for all.

9. Use of MP3 players during free time on week-ends is permitted for students of Class 10 to 12 . MP3 Players must be kept in the custody of the Dorm Parent.
10. All furniture, fittings and properties of the school should be used with care. If breakages are incurred by a particular student –they will be fined.
11. Perfect cleanliness should be maintained in Class rooms and dormitories.
12. Objectionable magazines, CDs etc., are all BANNED.
13. **Boarders will be taken to Church on all Sundays.**
14. Students are not allowed to leave the campus without prior permission. Offenders will be dealt with severely.

Communication Details

Principal – hildas_school@hotmail.com
Correspondent – correspondentshs@gmail.com
Secretary – shssecretary2013@gmail.com
Boys' School – boyshildas@gmail.com
Accounts – shsaccounts@hotmail.com , hildasac3@gmail.com
School Website – www.sthildasooty.com

Girls School Number - (0423-2442540, 2445553)
School WhatsApp No - 7598080717
Boys School Number – (0423-2441129)

(Ms. Rodricks)
Principal

CO-CURRICULAR ACTIVITIES

(Charges Apply) **Tick any Two**

Child Name : ..... Std : .....

☐ Piano Class	☐ Drums Class	☐ Violin Class	☐ Guitar
☐ Keyboard Class	☐ Skating	☐ Karate	☐ Basketball
☐ Chess	☐ Table Tennis	☐ Shuttle	☐ Cricket
☐ Football	☐ Athletics	☐ Western Dance	☐ Classical Dance

Parent's Signature

School Rules and Regulations

UNDER TAKING BY THE PARENT

To

The Principal
St. Hilda's School
Ootacamund - 643001

Dear Madam,

1. I hereby state that I have read all the rules and conditions of the school and agree to abide by them.
2. I understand that notice for withdrawals should be given 3 months in advance or before the 1st of March, failing which, **I agree to forfeit the Caution Deposit.**
3. If I give notice after the beginning of the academic year, **I agree to pay one year fees in lieu of notice**. All term fees have to be paid on time or else a fine will be charged.
4. I understand that withdrawals are not permissible during an academic year. If for some reason I withdraw my child during the year **I agree to pay the fees for the whole year**.
5. I understand that attendance is important and **shall not ask for leave for my child during the term days** nor ask to take him from school before the prescribed date of closure of the school for the vacation and bring him back to school on the **prescribed date of returning** after the vacation.
6. In case of illness, **I will inform the Principal by letter, and then produce a medical certificate** at the time of the child's rejoining the School.
7. I'll strictly adhere to the prescribed telephone call timings and visiting days. **I will not send my relatives/ friends also during week-days to visit my child.**
8. I appreciate that the School believes in the all round development of the child. **I will allow my child to take part in all the activities of the school**.
9. I shall not hold the School responsible in case my ward leaves school or hostel without prior permission and understand that disciplinary action will be taken.
10. **A boarder will not be granted permission to become a day scholar at anytime of the year.**
11. I agree to co-operate with the School authorities in all respects.
12. If boarder is absent in any pandemic situation when school is functioning, boarders are liable to pay full month boarding fees.

Signature of Parent with date